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| **B. TECH 2nd SEMESTER** | **T** | **P** | **C** |
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| **ENGLISH COMMUNICATION SKILLS LAB – II** | | | |

**Suggested Lab Manuals:**

**OBJECTIVE:** To impart to the learner the skills of grammar as well as communication through listening, speaking, reading, and writing including soft, that is life skills.

**ADVANCED COMMUNICATION SKILLS**

UNIT 6 Body Language

UNIT 7 Dialogues

UNIT 8 Interviews and Telephonic Interviews

UNIT 9 Group Discussions

UNIT 10 Presentation Skills

UNIT 11 Debates

**Text Book: ‘**Strengthen your Communication Skills’ Part-B by Maruthi Publications

**Reference Books:**

1. INFOTECH English (Maruthi Publications)
2. Personality Development and Soft Skills (Oxford University Press, New Delhi)

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